



SPECIALTY CUT PRODUCTS AND LABELS

Notice to Cedar Shake and Shingle Bureau ("CSSB") Members
February 2019

This Notice to Members reaffirms the CSSB's long-standing policy regarding (i) the purpose and use of CSSB Specialty Cut products and labels, and (ii) the grading, inspection, reporting, and installation of products bearing those labels, and establishes a new protocol for Member orders of CSSB Specialty Cut labels.

Specialty Cut Products

"Specialty product — a shake or shingle specially manufactured to duplicate a previously manufactured shake or shingle." CSA Standard 0118.1-08 (reaffirmed 2013), at 6.

"SPECIALTY PRODUCTS are primarily used on restoration projects where they are endeavoring to duplicate the original installation." CSSB Grading Rules, Revised Oct. 1992.

"Specialty-cut shakes are manufactured in longer lengths and are used primarily on restoration projects where they are used to duplicate the original installation." CSA Standard 0118.1-08 (reaffirmed 2013), at Clause 10.2.

Specialty Cut Labels: Product Grades and Usage

- Specialty Cut labels are blue and may only be used on Premium Grade and Number One Grade products, with applicable dues paid, that fall within one of the three main product categories: Certigrade® shingles, Certi-Sawn® tapersawn shakes, or Certi-Split® handsplit and resawn shakes. CSA Standard 0118.1-08 (reaffirmed 2013), at Clause 13.3.
- Typically, these labels are used with 32"-48" length products, or 12"-14" length products, to be installed on a single historic restoration project. "The most common nominal lengths are 900 and 1200 mm (36 and 48 in)." CSA Standard 0118.1-08 (reaffirmed 2013), at Clause 10.2.
- For example, No. 1 Grade barn shakes "generally meet all of the quality requirements for No. 1 grade 18-inch straight split shakes except that lengths up to 40-inches are permitted." CSSB Grading Rules, Revised Oct. 1992.
- Specialty Cut labels are NOT to be used as part of a Member's regular production program. These labels should be ordered rarely with no more than 500 labels in a single order for a single job site.
- Specialty Cut labels are NOT to be used as a substitute when another non-Specialty Cut label is applicable to the product—for example, when a Member's inventory of other applicable, non-Specialty Cut labels is too low/out of stock.

Specialty Cut Label Content and Appearance

- The CSSB will be introducing a new blue Specialty Cut label.
- Specialty Cut labels MUST clearly show product dimensions, the CSSB logo, and Inspection Agency logo.
- Specialty Cut labels are printed in turquoise blue color.
- Members cannot alter Specialty Cut labels received from the printer (for example, but not limited to: by using a black marker to change the product dimensions).

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Specialty Cut Products Grading, Inspection, Reporting, and Installation

- CSA Standards clearly state that the grading rules that apply to shingle, and tapersplit, straight split, handsplit and resawn, and tapersawn shake products also apply to Specialty Cut products (excepting length and/or thickness), and must be followed. See CSA Standard 0118.1-08 (reaffirmed 2013), at Clause 10.1 ("Fancy butt shingles shall comply with Clause 8.1 . . . , with the exception of requirements pertaining to length, width, or thickness."), Clause 10.2.1 ("Except as specified in Clause 10.2.2, specialty-cut shakes shall meet the requirements of Clause 5.1 [handsplit shakes], 5.2 [straight-split shakes], 6.1 handsplit and resawn shakes], or 7.1 [No. 1 tapersawn shakes], as applicable."). Note also the requirement that "[l]abels shall clearly indicate shingles that do not comply with this Standard or include materials unsuitable for specific roofing or side wall applications." CSA Standard 0118.1-08 (reaffirmed 2013), at Clause 13.4.¹
- Specialty Cut label products will be inspected, and the Member **MUST** notify Intertek when such products are being manufactured.
- The production dues report form submitted to Intertek will be the same for all Members, and will be revised to include separate reporting entries for Specialty Cut Premium Grade/Number 1 Grade handsplit and resawn shakes, tapersawn shakes and shingles.
- In the event a new Specialty Cut label is approved after review by the Label Committee and the Board of Directors, the production dues report form will be revised accordingly.
- Members must correctly report the number of squares of Specialty Cut products they manufacture and the number of labels used for Specialty Cut products.
- Members and their customers should consult the local building code official for installation guidelines as historic structure code variances may be required.

Label Committee Review of new Specialty Cut label order(s) **MUST occur in the following circumstances, *i.e.*, label order will not be processed until Label Committee approves:**

- A Member orders more than 1,000 labels at a time or more than 1,500 within a 6-month period.
- A Member requests labels with a new product dimension that has not previously been ordered by any Member, present or past. Note that any new label artwork charges are billed to the Member.
- Label Committee **MUST** be advised in full about the intended project and product usage. Note: the CSSB has absolutely no interest in customer names or Member pricing; the Label Committee is just checking for proper usage of the Specialty Cut label.
- Label Committee will issue a decision on a Member's Specialty Cut label request within 5 business days.
- On February 1, 2020, the Board of Directors will examine this protocol and determine whether the Label Committee will continue to review Members' Specialty Cut label requests or the inspection agency will review such requests.
- The CSSB is continuing to audit Members' past use of Specialty Cut labels.

¹ Members must purchase their own copy of the CSA Standards due to CSA's strict enforcement of copyright laws.